

# EUSSER

## European Society for Shoulder and Elbow Rehabilitation

### BY-LAWS

#### Article 1

##### Name

The name of the association is The European Society for Shoulder and Elbow Rehabilitation (EUSSER). It is a society according to the Swiss laws 60 ss.

#### Article 2

##### Language

The society's official language is English. Slides and handouts should be in English if the presentation is given in another language.

#### Article 3

##### Office

The location of society's office may vary and is decided by the Board.

#### Article 4

##### Goals

The purpose of the society is to:

Promote the importance of high quality in rehabilitation

Promote communication between various medical professionals in the field of shoulder and elbow rehabilitation to enhance patient care.

Promote high quality research and education in the field of shoulder and elbow rehabilitation throughout Europe.

Promote work towards a standardized terminology in the field of shoulder rehabilitation in Europe.

Promote communication with and spread information to other organisations active in the fields of trauma and diseases in the shoulder and elbow.

**Article 5**

Membership

To be eligible for membership applicants must be officially licensed by a national authority as:  
Medical Doctor, Physiotherapist, Chiropractor, Osteopath or approved by the Board based on an individual curriculum vitae.

Honorary membership can be awarded to individuals who have made important contributions in the field of shoulder and elbow rehabilitation.

Membership is submitted to the payment of an annual fee. The request and acceptance of membership allow the Society to claim for the membership fee every year in a regular basis; if possible with an automatic system.

On the decision of the board a list of membership with dues could be published on the web site. Members not paying the fee requested by the society could be fired by the Society on decision of the Board.

The annual fee is not due if a member is fired or has resigned from the society. Retired members and honorary members are exempted from the annual fee.

**Article 6**

Resignation

A member can resign by a written statement sent to the secretary at least 2 months before December the 31<sup>st</sup>. No refund of the membership fee will be issued.

**Article 7**

Exclusion

Exclusion of a member can be decided by the Board in case of the member not acting according to the EUSSER rules or not paying the membership fees.

**Article 8**

Resources

The society's funds consist of membership fees, public or private grants and subsidies or gifts.

**Article 9**

Activities

The society organizes an annual meeting during which the General Assembly normally congregates. The time and place of the annual meeting is decided by the General Assembly at the proposal by the Board.

The society may organize courses and other educational activities.

The society may support research and training.

The society communicates through printed and/or electronic media.

**Article 10**

Structures

The society works through:

The General Assembly

The Board

The Committees

## Article 11

### General Assembly

The General Assembly consists of the members of the society. It is the supreme decision making body of the association.

An annual meeting of the General Assembly of EUSSER shall be held at a time and place designated by the Board.

Summons to the General Assembly including time and venue for the meeting and the agenda shall be sent to the members no later than one month in advance. The summons can be distributed by electronic or surface mail.

If required the vote on the agenda items could be requested by the Board through an electronic system, also in a remote mode and before the physical GA, protecting the privacy of members vote. The electronic vote will be added to the vote collected during the GA by the tellers elected.

The following items should be included in the agenda:

1. Election of chairman and secretary for the meeting.
2. Election of two members to check and approve the minutes and two tellers.
3. The president's report and the activities of the Board since the last General Assembly.
4. Report of the Treasurer on the finances of the society.
5. Release from responsibility for the Board.
6. Decision on the membership fee for the coming year.
7. Election of board members for the coming year.
8. Election of auditors.
9. Election of the nomination committee.
10. Any other business.

Each EUSSER member has one vote at the General Assembly. Members can put forward motions and proposals to the General Assembly. In order to be out on the agenda they must be sent to the Secretary General at least three months before the next General Assembly in order to be put on the agenda.

"The Board may decide to invite the members to vote in written form (letter, fax or e-mail) on the points included to the agenda within 60 days instead of convening a General Assembly. Voting in written form is possible for all points which the General Assembly is competent for.

A proposal submitted to voting in written form needs to be approved by the simple majority of the members entitled to vote, under reserve of qualified majorities requested by legal or statutory prescriptions."

<b>Article 12</b>
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*The Board*

The Board is responsible for the activities of the society.

The Board consists of:

- President
- Vice President
- Treasurer
- Secretary General
- Chairman of the Scientific committee
- Chairman of the Education committee
- Chairman of the WEB committee.
- Chairman of the National delegate committee

Each board member is elected for two years and may be re-elected for one or two years more.

If a board member leaves the board during his/her term a substitute may be chosen by the board for the remaining part of the term.

The Board may establish committees or task forces for special projects for a maximum period of two years. The projects should then be re-evaluated.

**Article 13**

Standing committees

The society has a Scientific, an Education, a Web and national delegate standing committee. They are led by a chairman elected by the General Assembly. The chairmen are Board members. The number of members in each standing committee is not fixed but can be decided according to need. The members of a committee are appointed by the chairman.

**Article 14**

Auditors

The society has an external auditor who annually audits the society's accounts and financial activities. They are elected by the General Assembly between members ( Board members included) for a period of three years and can be re-elected.

In addition the accounts of the society should be audited annually by a chartered accountant.

**Article 15**

Finance

The society's fiscal year is January 1st to December 31st.

A fiduciary shall control the Treasurer's balance sheet.

The society shall be a non-profit organization.

The accounts of the society shall be under the responsibility of the President and the treasurer. The President and the treasurer have the right to subscribe for the society's accounts.

## **Article 17**

### *Amendment of statutes*

Proposals for amendments in the society's by-laws must be sent to the Secretary General at least 3 months before the next General Assembly.  
Sanction of amendments to the by-laws requires acceptance by two thirds of the members voting at the General Assembly.

## **Article 18**

### *Dissolution of the Society*

In order to dissolve the Society, two thirds of the votes of the members present at the General Assembly are required at two consecutive General Assemblies.

On dissolution of the Society, the assets of the Society shall be distributed among the members in equal parts.

## **Article 19**

If an article is not listed in the By-laws the 60 ss article from the Swiss laws applies.

Bylaws were reviewed and amendments were approved by the board and AGM on 14<sup>th</sup> Oct 2011 in Paris.

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